

SHAPING STUDENT LIFE AND LEARNING (SSLL) APPLICATION FOR FUNDING

The Shaping Student Life and Learning Fund has been made possible through generous donations from Alumni and friends of the Faculty.

Please review the following FAQs before submitting an application.

SSLL FAQs

1. What is the Shaping Student Life and Learning Fund?

Each year, generous donations from alumni, industry, friends and faculty are directed toward the Shaping Student Experience Fund (SSLL).

Grants are available to **active** Pharmacy and Pharmaceutical Sciences students for funding of various events, activities, campaigns and/or initiatives that enhance the student experience.

2. Who can apply for funds?

Only individual students enrolled, either part-time or on a full-time basis, in one of the following programs may apply to the SSLL Fund:

- PharmD
- PharmD for Pharmacists
- Graduate Programs – including MSc, MScPhm, and PhD

Please note: for the PharmD Program, all funding requests for any events arranged by student clubs must be made through the Undergraduate Pharmacy Society. The SSLL will not accept funding requests from clubs, or for student-run events.

3. Is there a limit to how much one can request?

The SSLL has a limited amount of predetermined grants available for individual student funding. This is to ensure equity in amounts received by each student and prudence in spending by the student.

The SSLL Committee reserves the right to reject any request based on our budget limitations for the year.

Grant Limits

PharmD Students

Domestic Rotations: Students completing domestic APPEs placement located 80kms+ from Toronto's downtown core, excluding Kitchener, Waterloo and Ottawa as well as students completing rotations in Northern Ontario may apply for a grant per the limits below. All rotations must be approved by the Office of Experiential Education (OEE).

Northern Ontario site may include: North Bay, Parry Sound, Sault Ste. Marie, Sudbury, Thunder Bay, and Timmins may apply for a grant to cover additional living expenses.

International Rotations: Students completing international rotations can apply for a grant per the limits below. Only rotations organized through the OEE will be considered for funding.

Conferences: PharmD students must submit documentation from conference organizer that confirms their attendance.

APPEs – Domestic

- 10 weeks: \$2,000
- 5 weeks (Northern Ontario): \$2,000
- 10 weeks (Northern Ontario): \$2,000

APPEs – International

- North America: \$2,000
- Outside North America: \$3,000

Global U Certificate

- Outside North America: \$3,000

Conferences

- Domestic (within GTA, no overnight): \$100
- Domestic (within Ontario): \$200
- National (within Canada): \$1,000
- International (outside Canada): \$2,000

PharmD for Pharmacists Students

Rotations: Students completing international rotations can apply for a grant per the limits below. Only rotations organized through the OEE will be considered for funding.

| APPEs – International

- Outside North America: \$2,000

Graduate Students – MSc, MScPhm, PhD

| Conferences

Students attending a conference and presenting a poster must submit a registration confirmation, along with their abstract approval and submission fees, prior to review and approval of the funding request.

Students are to exhaust all sources of funding before applying to the SSL.

Graduate students may only receive funding to attend conferences up unto a maximum total of \$2,000 per student during the entire duration of their degree program.

- National (within Canada): \$1,000
- International (outside Canada): \$2,000

The SSL does not provide funds for:

- Transportation costs for volunteer activities outside the Faculty
- Gifts for appointed faculty and/or staff members
- Any rotations not organized through the OEE
- Alcohol for any purpose
- Student gifts
- Per the U of T's Student Club policy, capital assets, such as but not limited to:
 - Electronic equipment
 - Furniture
 - Business cards
 - Club apparel
 - Honoraria, personal compensation

Speaker Gifts

Students may request Leslie Dan Faculty of Pharmacy branded gifts through the Office of Communications for guest speakers, volunteers or mentors from **outside** of the Faculty.

Please contact Laura Warman, Communications Officer, at laura.warman@utoronto.ca and include who the gifts are for and how many are needed – an application is not required.

The Office of Communications reserves the right to reject any request.

5. How does one apply for funding?

Complete the application form below in full and email to pharmd.awards@utoronto.ca.

Students attending a conference and presenting a poster must submit a registration confirmation, along with their abstract approval and submission fees, prior to review and approval of the funding request.

All students must apply for funding at minimum 3 weeks in advance of the event/activity/campaign/initiative start date. The SSLL will not fund any events or activities after they have already taken place.

6. Are there events that are guaranteed funding year after year?

No, an application for funding is required every year.

7. How long does it take to learn if an application has been approved?

An approval email will be sent no later than three weeks following the date of submission.

8. How does one actually receive funds?

Grants are provided after an event/activity/campaign/initiative to the student applicant who incurred expenses.

Students are to submit a SSLL Follow-up Report within 30 days after an event/activity/campaign/initiative has taken place to pharmd.awards@utoronto.ca. Grants will be processed and deposited into the student's account.

The follow-up report is to include the following:

1. Details of the event/activity/campaign/initiative
2. How donor funds were used or how they contributed to the overall objectives of the project or event
3. Explanation of the significance of the event to the student university experience

COVID-19 & Travel outside of Canada

Global Affairs Canada lifted the world-wide advisory to avoid non-essential travel anywhere outside of Canada as of February 28, 2022. As a result, all students are now able to travel internationally on University sanctioned activities. Please note that travel will still not be allowed for undergraduate students for regions with **Global Affairs Canada travel advisories** of: "avoid non-essential travel" and "avoid all travel" as was the case pre-pandemic. If you are a graduate student that needs to travel to regions under those categories, for research or program completion purposes, [please contact safety.abroad@utoronto.ca](mailto:safety.abroad@utoronto.ca).

For all students travelling on University sanctioned activity, you must complete all safety abroad pre-departure requirements including checking travel advisories, completing safety abroad online workshops, securing travel

health insurance and completing the safety abroad registry. More information on the safety pre-departure requirements for university activity abroad is available on the [Safety Abroad website](#).

Safety Abroad

U of T Safety Abroad supports the University community in managing risks pertaining to student travel internationally and offer supports to students while they are abroad. For more information, please visit the [Safety Abroad website](#).

Before you go:

- Complete the Safety Abroad [pre-departure workshop](#).
- Review your destination's [Global Affairs Canada travel advisory](#)*.
- Review the [COVID-19 Planning page](#)
- Secure appropriate and sufficient [Travel Health Insurance](#).
- Register on the [Safety Abroad Registry](#) & read through and sign the Consent and Terms of Participation waiver forms.
- *(For travel to higher risk regions: Consult with the Safety Abroad Advisor and complete a Safety Planning Record).

While you're abroad:

- Keep in touch and reach out for support.
- Provide us with your local contact information and keep your travel plans updated in the [Registry](#).
- [In an emergency](#), get in touch with us 24/7 via Campus Police at [+1 416-978-2222](#) or [International SOS](#) at [+1 215-942-8478](#)

SSLL APPLICATION

Full name:		
Student number:		
UPS, PSGSA position: (if applicable)		
Degree program:		
Expected graduating year:		
Full mailing address:		
E-mail address:		
Phone number:		
What are you applying for?		
<i>Rotation</i> – Is this part of a Global U Certificate?	YES	NO
Date(s) of conference/rotation/activity:		
<i>Rotation</i> – Block #(s):		
<i>Rotation</i> – Site name and address: (as it appears on CORE ELMS)		
Have you received previous funding from the SSLL? If so, when, and for what purpose?		
Outline your rationale for funding below that includes how the SSLL will be recognized for its support: (list additional grants or external sources of funding)		

SSLL Committee Approval – **This section is to completed by SSLL Committee Representative*

Signature of Committee Representative

Date