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**Minutes of Faculty Council Meeting 292  
February 14, 2023  
11:00 a.m. to 12:00 p.m.  
via Microsoft Teams**

Present: K. Afsharian, A.-A. Ahamed, Z. Austin, R. Bendayan, A. Bjelajac Mejia, N. Boampong, R. Bonin, T. Brown, K. Cameron, D. Cheng, N. Crown, C. Cummins, A. DiMarcantonio, L. Dolovich, L. Dresser, S. Drodge, O. Fernandes, P. Grootendorst (Chair), H. Halapy, C. Harvey-Kane, J. Henderson, M. James, S. Jamil, J. Kellar, H. Kertland, D. Kwan, M.-H. Le, A. Lee, P. Lee, G. Luna, N. Mehanna, A. Ng, S. Pang, D. Sibbald, L. Singh, T. Snyder, N. Steenhof, J. Swidrovich, A. Taddio, M. Tadrous, A. Trent, J. Uetrecht, K. Vu, P. Wells, S. Wu, L. Chung (Recording Secretary)

Regrets: J. Ahmad, V. Arora, B. Bowen, S. Choe, D. Dubins, L. Dupuis, J. Kohler, R. Macgregor, M. McLean, A. Mills, R. Reilly, K. Richards, W. Seto, A. Sweezey, A. Thompson, T. Young

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**1.0 Approval of Minutes, September 20, 2022**

**MOVED:** P. Wells; **SECONDED:** Z. Austin; **THAT**, the minutes of the meeting held on September 20, 2022, be approved.

**CARRIED**

**2.0 Report of the Committee on Academic Standing**

**FOR INFORMATION**

**2.1 Meeting of December 13, 2022**

*PharmD Program*

Failed grade in PHM401H1 (Institutional Practice Direct Patient Care 1) in Block 6 (*i.e.*, October 24 to November 25, 2022) was approved for one student.

*PharmD for Pharmacists Program*

Failed grade in PHM753H1 (Direct Patient Care Rotation III) in Block 6 was approved for one student.

**2.2 Meeting of November 15, 2022**

*PharmD Program*

One student failed two courses in Year 2 and was eligible to write supplemental examinations in each course.

Failed grade in PHM401H1 (Institutional Practice Direct Patient Care 1) in Block 5 (*i.e.*, September 19 to October 21, 2022) was approved for one student.

**2.3 Meeting of October 11, 2022**

*PharmD Program*

Results of the make-up final examination and supplemental examinations, Years 1 and 2, were approved.

Grade in PHM461H1 (Elective Non-Direct Patient Care 1) was approved in Year 4 for a student completing a supplemental rotation.

*PharmD for Pharmacists Program*

Results in Advanced Pharmacy Practice Experience (APPE) in Block 4 (*i.e.*, August 15 to September 16, 2022), were approved.

**2.4 Meeting of September 13, 2022**

*PharmD Program*

Results in PHM151H1 (Early Experiential Experience 1) and PHM251H1 (Early Experiential Experience 2) were approved.

Results of the make-up final examination and supplemental examinations written in August 2022, Years 1, 2, and 3, were approved.

Results of the APPE courses in Blocks 1, 2, and 3 (*i.e.*, May 2 to August 12, 2022), Year 4, were approved.

*PharmD for Pharmacists Program*

Results of summer 2022 didactic courses and APPE courses in Blocks 1, 2, and 3 (*i.e.*, May 2 to August 12, 2022), were approved.

Fifteen students were eligible to graduate in November 2022, four of these students will graduate 'with Honours'.

**2.5 Meeting of August 9, 2022**

*PharmD Program*

Results of the make-up final examination and supplemental examinations written in July 2022, Years 1, 2, and 3, were approved.

**2.6 Meeting of July 5, 2022**

*PharmD Program*

Results of the make-up final examination and supplemental examinations written in June 2022, Year 3, were approved.

**3.0 Report of the Curriculum and Assessments Committee**

FOR APPROVAL

- 3.1 Certificate in Management, Leadership, and Entrepreneurship in Pharmacy is a proposed certificate program for the Doctor of Pharmacy Program. This certificate is similar to the Global U Certificate program currently offered. To achieve the notation within their transcript, students are required to complete a series of course and/or experiential rotations. There will be two required courses (1 FCE total) and an additional 1.0 FCE, which can be completed via two courses or a course and an identified APPE rotation.

**MOVED:** H. Kertland; **SECONDED:** R. Bendayan, **THAT**, the Certificate in Management, Leadership, and Entrepreneurship in Pharmacy for the Doctor of Pharmacy Program, be approved.

**CARRIED**

## FOR INFORMATION

### 3.2 Meeting of November 21, 2022

#### *PharmD Program*

The PharmD Program Committee reported:

- Work on reviewing the how self-care/minor ailments content is delivered and assessed is ongoing
- The Experiential Education Quality Assurance Committee reports to the committee twice a year on their efforts to provide high-quality experiential opportunities for the PharmD students
- A new certificate in Management, Leadership and Entrepreneurship is under development and the full proposal will be presented at an upcoming meeting. Due to time and resources this program is only currently available to students in the PharmD Program.

#### *PharmD for Pharmacists Program*

The PharmD for Pharmacists Program Committee reported:

- Approved changes to PHM601H1 (Foundations in Advanced Pharmacy Practice) that included the use of case studies as a teaching method and minor changes to the assessment methods
- Two students had petitions approved that permitted the completion of PHM589H1 (Research Project) count towards the Global Health Certificate

### 3.3 Meeting of December 19, 2022

#### *PharmD Program*

The PharmD Program Committee reported approved changes to PHM330H1 (Preparation for Advanced Pharmacy Practice Experience) which would move from a numeric grading scale to Honours/Pass/Fail, and would incorporate minor content changes based upon feedback from students and the Office of Experiential Education.

The Committee brought forward for approval a new elective course “PHM3XXH1 Management, Leadership, and Entrepreneurship in Pharmacy” in Year 3, which was developed with input from the Leader-in-Residence. This would be a one week intensive course to be scheduled in the last week of August, with a maximum enrolment of 30 students. This course was approved.

#### *Pharmaceutical Sciences*

The Graduate Program Committee approved the following courses:

- PHM2105H Program Design and Evaluation in Pharmacy
- PHM2106H Spectroscopy: Absorption and Fluorescence
- PHM2107H Organizational Theory and Human Resource Management in Pharmacy I
- PHM2108H Organizational Theory and Human Resource Management in Pharmacy II
- PHM2109H Clinical Pharmacology of Addictions
- PHM2111H Introduction to Pharmacoepidemiology
- PHM1146H Basics of Linear Regression Model
- Precision In-Vitro Diagnostics
- Sciences in New Drugs and Biologics
- Introduction to Fundamentals of Drug Discovery Process
- Advances in Sensory Neuroscience
- Addictive Medications – Issues and Insights

#### **4.0 Report of the Recruitment and Admissions Committee**

##### FOR INFORMATION

##### *4.1 PharmD for Pharmacists Program*

Admissions data for the September 2021, and January 2022 cycles were reported. September 2022 data were not available. There was no enrollment for January 2023 due to low applications. Across Canada, many domestic Schools of Pharmacy are now offering PharmD degrees in lieu of baccalaureate degrees. There is an increase in the number of international pharmacy graduates wishing to upgrade their degrees and increased number of applicants who have community practice experience. Strategies to address recruitment issues include increasing recruitment from other provinces (Dalhousie Sept 2021; Manitoba Sept 2020) and from IPG UT graduates; and working with the Office of Global Learning Opportunities and Centre for International Experience to explore recruitment tactics.

##### *Pharmaceutical Sciences Program*

International admissions are paused since in the past 5 years there were more international students than allowed.

The program reported items for information:

- Policy to limit graduate admissions for 2023-2024 to domestic applicants. Summary of website changes and email assistance to professors receiving requests from international students
- Recruitment events and attendance: 1) in person grad information event at Western and Canadian Association of Population Therapeutics (CAPT); 2) virtual information session 3) in person 'open house' poster session at the LDFP. In order to develop an integrated recruitment strategy, further discussions with other LDFP program Recruitment /Admission Leads may help to expand capacity and find synergies.
- Recruitment metrics from four cycles
  - 2019 - TOA (Total on Admission) 109; OA (Offered and Accepted) 25
  - 2020 - TOA 81; OA 24
  - 2021 - TOA 114; OA 26
  - 2022 - TOA 72; OA 24
  - 2023 - TOA ~83 – in progress

##### *PharmD Program*

A more robust recruitment strategy is being considered for the PharmD program that would also be relevant for all our programs. Changes in screening requirements for fall 2021 to widen access, resulted in an increase in the applicant pool and increase in lowest GPA. 2021 was also the inaugural launch of the PharmD Program 'Admissions Online Personal Assessment' instrument in response to COVID constraints.

##### *Communications Office*

A summary of strategic communications support for program recruitment was presented. The new automated process designed at delivering more demographic information is similar to the manner in which digital marketing campaigns are evaluated. It examines increase in overall web traffic to program landing pages, time spent on webpages, click through rate and whether scrolling or clicking occurs. Recruitment definitions which clearly define measures are required. There is a plan for fall recruitment in the spring that will broaden outreach strategy and re-evaluate paid platforms.

#### **5.0 Other Business**

There was no other business.

Meeting adjourned at 11:50 a.m.