

**Minutes of Faculty Council Meeting 287
July 7, 2021
2:00 to 3:00 p.m.
via Microsoft Teams**

Present: S. Angers, V. Arora, Z. Austin, M. Battistella, R. Bonin, G. Bradley-Ridout, K. Cameron, J. Carter, T. Chalikian, I. Crandall, D. Croteau, C. Cummins, C. De Angelis, A. Di Marcantonio, L. Dolovich, S. Drodge, D. Dubins (Chair), L. Dupuis, M. Erclik, P. Grootendorst, S. Guilcher, J. Henderson, J. Kellar, H. Kertland, L. Kotra, D. Kwan, A. Lee, P. Lee, L. McCarthy, A. Mills, J. Oldfield, M. Piquette-Miller, R. Reilly, D. Sibbald, L. Singh, N. Steenhof, C. Tan, M. Tomas, B. Toner, J. Uetrecht, J. Wells, P. Wells, A. Woods, S. Wu, L. Chung (Recording Secretary)

Regrets: A. Ahamed, C. Allen, A. Bjelajac Mejia, H. Boon, Cesario, O. Fernandes, C. Harvey-Kane, C. Ho, J. Kohler, R. Macgregor, S. Pang, J. Poirier, M. So, A. Thompson, B. Thrush, T. Young

1.0 Approval of Minutes, October 14, 2020

MOVED: C. De Angelis; **SECONDED:** P. Wells; **THAT**, the minutes of the meeting held on October 14, 2020, be approved.

CARRIED

2.0 Report of the Executive Committee

The Chair relinquished the chair to the Vice-Chair to present the report of the Executive Committee.

ITEMS FOR INFORMATION

2.1 eVote, March 5, 2021: Committee on Academic Standing Award Record Approvals and Amendments

In order to expedite the approval process and be able to implement the award record approvals and amendments prior to the next scheduled Faculty Council meeting, the Committee on Academic Standing requested that the Executive Committee consider three new award records for approval, and three existing award record amendments for approval by electronic vote, which was hosted on March 5, 2021.

- New Award Record—Ian Stewart/Shoppers Drug Mart Award for Black Pharmacy Students
- New Award Record—Rexall iCARE Award for Black and Indigenous Students
- New Award Record—My Future Forward Award
- Amended Award Record—Kassel Family Scholarship
- Amended Award Record—Sidney & Elaine Kadish Bursary
- Amended Award Record—Frank Kwiecien Memorial Scholarship

2.2 eVote, April 19, 2021: Approval of GlobalU Certificate Program for the PharmD for Pharmacists Program

The Curriculum and Assessment Committee requested that the Executive Committee of Faculty Council consider a proposal for the Global U Certificate program, for the PharmD for Pharmacists program. The proposal was approved by the PharmD for Pharmacists Program Committee, and by Curriculum and Assessment Committee. It required final approval at Faculty Council, however, in order to expedite the approval process and be able to implement the amendment, the Executive Committee considered the following motion by eVote, which was held on April 19, 2021.

2.3 **Proposal to add the PRiME Collaborative Specialization Program to the Collaborative Specialization Program Offerings**

A request to consider approval of the PRiME Collaborative Specialization program to be added to the Collaborative Specialization program offerings was brought forward. The Graduate Education Program Committee considered and passed the proposal via eVote in order to expedite the process for submission to the Provost's office before the end of April. The Executive Committee met on April 27, 2021, to discuss the proposal, which was approved.

The Vice-Chair relinquished the chair back to the Chair of Faculty Council.

3.0 **Report of the Striking Committee**

ITEM FOR APPROVAL:

Updated membership lists for Council and the Standing Committees of Council for 2021-2022 were distributed electronically. These committees will take effect as of July 8, 2021.

MOVED: P. Grootendorst; **SECONDED:** L. Dupuis, **THAT**, the membership list for Faculty Council and the Standing Committees of Council be approved.

CARRIED

4.0 **Report of the Recruitment and Admissions Committee**

FOR INFORMATION:

The Committee confirmed that all the changes in the recruitment process as discussed at the meeting of Council on June 23, 2020, were implemented for the incoming 2T5 cohort of the PharmD program.

5.0 **Report of the Committee on Academic Standing**

Since its last report to Council the Committee has met seven times.

ITEMS FOR APPROVAL

5.1 **PharmD Program**

New Award Record—Class of 7T1 Award

In recognition of their 50th Class Reunion, and as a way to give back to a profession that has benefitted so many, the Class of 7T1 established this award to recognize a pharmacy student who makes a significant contribution to student life beyond the classroom.

This award will be given to one or more second-year students at the Leslie Dan Faculty of Pharmacy on the basis of their involvement in extracurricular activities and student life at the Faculty, including but not limited to student leadership roles, volunteerism in the activities of the Faculty, and/or participation in event-planning committees, student clubs and/or inter-mural sports. The student(s) also must qualify for financial assistance. The award will not be given if a suitable candidate is not identified. An application is required for consideration for the award.

The source of funds for the Class of 7T1 Award is an endowment in the amount of \$25,000. The value of the award is equal to the annual income of the endowment less the portion added to the capital base as protection against inflation.

MOVED: J. Wells; **SECONDED:** V. Arora, **THAT**, the decision of the Committee on Academic Standing

be upheld in approving the award record for the Class of 7T1 Award.

CARRIED

New Award Record—Dr. Richard Owen Davies Memorial Award

Dr. Richard Owen Davies was born in Brantford, Ontario, and was the first in his family to go to university. He earned the degree of Bachelor of Science in Pharmacy, a Master's degree in Pharmacology, a Medical Degree and a Doctorate in Pharmacology, all from the University of Toronto. After graduation, he did his residency in Winnipeg, Manitoba, and then entered the pharmaceutical industry. He had a successful career spanning Canada and the USA, working in several major pharmaceutical companies and bringing many life-changing and life-saving medicines to people in need. Because of his hard work at the University of Toronto and in industry, he was able to make a difference in the world we live in today. The donor (Irma W. Davies, Dr. Davies mother) wishes to honour his work by providing this award to students who can continue this important work.

The Dr. Richard Owen Davies Memorial Award will be given to one student entering the pharmacy undergraduate program who self-identifies as the first in their immediate family to attend university. In the event that multiple students are eligible to receive this award, the student with the highest admission index will be the successful recipient. The student may also qualify for financial need. The award will not be given if a suitable candidate is not identified. An application is required for consideration for the award.

The source of funds for the Dr. Richard Owen Davies Memorial Award is an endowment in the amount of US\$ 25,000. The value of the award is equal to the annual income of the endowment less the portion added to the capital base as protection against inflation.

Following some discussion, further consideration of this Award Record was deferred pending clarification of what is to be considered 'immediate family,' the meaning of the phrase 'to attend university' and the identity of the donor.

At the meeting of May 25, 2021, the following points were clarified regarding the new Award Record for the Dr. Richard Owen Davies Memorial Award.

- The term 'immediate family' refers to a parent or sibling.
- A student applying for the award must be the first in his or her immediate family to have attended a university-level post-secondary programme. A student would not be disqualified from applying for this award if a parent or sibling currently were attending, had attended or had graduated from a post-secondary programme not at the university level.
- Irma W. Davies is the wife of the late Dr. Richard Owen Davies.

MOVED: J. Wells; **SECONDED:** D. Croteau, **THAT**, the decision of the Committee on Academic Standing be upheld in approving the award record for the Dr. Richard Owen Davies Memorial Award with the proviso that the above-mentioned clarifying points be made in the application form.

CARRIED

FOR INFORMATION

5.2 PharmD Program

Grades

Results of a second supplemental examinations for three students in the 2T4 cohort were approved.

Four students from the 2T0 cohort completed outstanding Advanced Pharmacy Practice Experience (APPE) rotations during Blocks 1 to 4 (*i.e.*, May 4 to September 18, 2020) and therefore had fulfilled the requirements of the Doctor of Pharmacy program. The students were eligible to graduate in November 2020.

The recommended grade of Fail in APPE rotations for the 2T1 cohort were approved in:

- Block 4 (*i.e.*, August 17 to September 18, 2020);
- Block 5 (*i.e.*, September 21 to October 23, 2020);
- Block 6 (*i.e.*, October 26 to November 27, 2020);
- Block 7 (*i.e.*, November 30, 2020, to January 15, 2021);
- Block 8 (*i.e.*, January 18 to February 19, 2021);
- Block 10 (*i.e.*, March 29 to April 30, 2021).

APPE grades from the fall term of 2020 (*i.e.*, August 17, 2020 to January 15, 2021), were approved.

APPE grades from the winter term of 2021 (*i.e.*, January 18 to April 30, 2021), were approved.

One student in the combined PharmD-MBA program undertook and passed PHM488H1 (Independent Study Course in Social and Administrative Pharmacy) in the fall term of 2020. With that course the student had completed the requirements of the PharmD program and was eligible to graduate in June 2021.

The reports of the Board of Examiners, First, Second, Third, and Fourth Years, were approved at the meeting of May 25, 2021.

Results in PHM151H1 (Early Practice Experience 1) for the 2T3 and 2T4 cohorts, including the recommended grade of Fail, and in PHM251H1 (Early Practice Experience 2) for the 2T2 cohort in Block 1 (*i.e.*, May 3 to June 4, 2021) were approved at the meeting of June 2, 2021.

Graduation

Of the 237 students enrolled in Year 4 of the PharmD program for the 2020-2021 session, 230 were eligible to graduate on June 23, 2021, 39 of them with Honours.

One student in the combined PharmD-MBA program was eligible to graduate on June 23, 2021.

New Award Records

The following new award records were approved:

- Ian Stewart/Shoppers Drug Mart Award for Black Pharmacy Students;
- Rexall iCARE Award for Black and Indigenous Students;
- My Future Forward Award.

Amended Award Records

The following amended award records were approved:

- Kassel Family Scholarship;
- Sidney & Elaine Kadish Bursary;
- Frank Kwiecien Memorial Scholarship.

5.3 PharmD for Pharmacists Program

Grades

Grades from courses in Advanced Pharmacy Practice Experience (APPE) in Block 4 (*i.e.*, August 17 to September 18, 2020) were approved.

The recommended grade of Fail in Block 5 was approved.

Grades from the fall term of 2020 were approved.

Grades from the winter term 2021 were approved.

Graduation

Nine students were eligible to graduate in November 2020, three of them with Honours.

Sixteen students had completed all requirements of the programme and were eligible to graduate with the degree of PharmD. They had requested that their degrees be conferred in absentia in March 2021.

Twenty-one students were eligible to graduate on June 23, 2021, four of them with Honours.

Rules for Online Examinations

The Committee considered a document, entitled 'Rules for Online Examinations,' that is to guide the administration of such examinations in the PharmD for Pharmacists programme. A draft of the document had been considered at the meeting of the Committee on September 15, 2020, and suggestions made at that time had been incorporated into the version under consideration. It was suggested that the document is likely to inform the development of rules for online examinations in other programmes within the Faculty.

6.0 Report of the Curriculum and Assessment Committee

Since its last report to Council the Committee has met four times.

FOR INFORMATION:

- Terms of reference for the Curriculum and Assessment Committee and procedures were reviewed and discussed by the Committee.
- The Committee received reports from the PharmD program committee and the PharmD for Pharmacists program committee highlighting general changes that have been made to program content and delivery (including assessment methods) over the 2020-2021 academic cycle, in light of pandemic conditions.

PharmD for Pharmacists Program

- The Committee accepted recommendations from the PharmD for Pharmacists program committee for changes to PHM616H1 (Advanced Pharmacokinetics), PHM617H1 (Selected Topics in Social Administrative Pharmacy), PHM653H1 (Contemporary Topics in Oncology), PHM655H1 (Contemporary Topics in Addiction and Mental Health) and PHM 618H (Educational Theory and Methods).
- The Committee approved a recommendation from the PharmD for Pharmacists program committee for minor modifications to the Global U certificate program in the PharmD for Pharmacists program.

PharmD Program

- The Committee approved a recommendation from the PharmD program committee for changes to the PHM389H1 course (Research Project, elective course).
- The Committee approved recommendations from the PharmD program committee for changes to PHM310H (Pharmacy in the Modern Health Care System) and PHM321H1 (Selected Topics in the Pharmaceutical Industry, selective course) based on recommendation made by the course coordinators.
- The PharmD program committee will be considering whether mandatory interprofessional education activities should be included into course hours where courses incorporate such activities into their syllabi.

7.0 Guidelines for the Student Evaluation of Teaching in Courses

At the Leslie Dan Faculty of Pharmacy, all professional programs and graduate courses are evaluated as required by the University of Toronto Provostial Guidelines on the Student Evaluation of Teaching in Courses (2020). The University of Toronto's centralized course evaluation framework and online delivery system is used to evaluate teaching for all courses delivered at the Leslie Dan Faculty of Pharmacy. The Vice-Provost, Innovations in Undergraduate Education (VPIUE) is responsible for Provostial oversight of the system, and Centre for Teaching Support & Innovation (CTSI) provides administrative, technical, and educational support.

The Faculty is required to develop divisional guidelines for the administration of student course evaluation. As such, the Faculty circulated a draft document outlining these guidelines that incorporated feedback by faculty members through various committees. In order to enact the guidelines and begin the process for the next academic year the guidelines need to be approved by Council.

MOVED: C. De Angelis; **SECONDED:** L. Singh, **THAT**, the Guidelines for the Student Evaluation of Teaching in Courses be approved.

CARRIED

8.0 End of Year Remarks

The Dean delivered year end remarks that touched on a variety of themes:

- Faculty and staff embraced novel technologies and approaches so as to deliver education programs completely virtually but also were mindful of working to create different ways of connecting with students to continue to help build their connection with the connection with the Faculty.
- Experiential training partners including TASHN, worked closely with the Faculty to ensure that, despite a short break in rotation delivery last year, students could stay on track to graduate this year and enjoy the breadth of opportunities that experiential rotations bring.
- Research laboratories, Centres and Programs continued to grow, including PRIME, the CPO, CPE and the WHO Collaborating Centre for Governance, Accountability, and Transparency in the Pharmaceutical Sector and many have made substantial contributions to the effort to deal with COVID-19.
- The Faculty welcomed Dr. Jamie Kellar as the Associate Dean, Academic, learned that Associate Dean Research, Stephane Anger will be taking on a new role as the Director of the Donnelly Centre, and welcomed Aldo Di Marcantonio as the Faculty's new Chief Administrative Officer.
- Many faculty and staff were awarded prestigious honours at the University, Provincial, National and International levels.
- Numerous milestone events in a virtual format such as White Coat ceremony, GRIP and convocation.
- Alumni events continued in full swing through virtual delivery and had faculty participating in these events that link our Faculty to our many alumni including the collaborative event through the University of Toronto Centre for the Study of Pain.
- EDI working group met for the first time this Spring and began to develop an EDI strategy
- The Faculty progressed with developing a new Academic Plan to be finalized this summer.
- The Discovery Pharmacy was approved by the Governing Council in December and formed a not-for-profit company in February. The incubator space is almost ready for accreditation expected this summer.
- Gave heartfelt thanks to the many faculty, staff, students, preceptors and partners who continue to serve on the front lines of the health care effort to treat and prevent the effects of COVID-19. The Faculty is a strong partner in the U of T UHN COVID Vaccine Clinic activities.
- As we look towards the fall, many are working to prepare courses and research initiatives in hopes of a full return to in-person teaching. Public health guidelines will be followed and the Faculty will do its best to support everyone should a need to pivot to an aspect of remote delivery is necessary.

9.0 Solicitation of Nominations for and Election of Chair, and Vice-Chair Faculty Council, 2021-2022

A call for nominations for the roles of Chair and Vice-Chair, Faculty Council, were issued. Two members

declared interest in these positions.

MOVED: M. Piquette-Miller; **SECONDED:** D. Dubins, **THAT**, the nomination of P. Grootendorst for Chair of Faculty Council for the 2021-2022 academic year be approved.

CARRIED

MOVED: P. Grootendorst; **SECONDED:** P. Wells, **THAT**, the nomination of D. Dubins for Vice-Chair of Faculty Council for the 2021-2022 academic year be approved.

CARRIED

10. Other Business

There was no other business.

The Chair thanked all members of Council, Chairs of the Standing Committees of Council, the Chairs of the sub-committees, and the Council Secretary for their valuable contributions over the past year. All Council members will receive information about upcoming meetings.

The Chair wished everyone a safe and restful summer.

The meeting adjourned at 4:02 p.m.