

**Minutes of Faculty Council Meeting 286  
October 14, 2020  
2:00 to 3:00 p.m.  
via Microsoft Teams**

Present: A.-A. Ahamad, S. Angers, V. Arora, M. Battistella, R. Bendayan, S. Bondy, G. Bradley-Ridout, T. Brown, S. Cadarette, K. Cameron, J. Carter, S. Cesario, T. Chalikian, I. Crandall, F. Cretu, D. Croteau, C. De Angelis, L. Dolovich, S. Drodge, D. Dubins (Chair), M. Erclik, O. Fernandes, P. Grootendorst, C. Ho, A. Lee, P. Lee, L. McCarthy, K. Pardee, P. Pennefather, M. Piquette-Miller, J. Poirier, D. Sibbald, L. Singh, N. Steenhof, A. Taddio, C. Tan, K. Tan, B. Toner, K. Vu, J. Wells, A. Woods, S. Wu, L. Chung (Recording Secretary)

Regrets: J. Ahmad, C. Allen, Z. Austin, A. Bjelajac Mejia, R. Bonin, H. Boon, C. Cummins, L. Dupuis, J. Kellar, S. Kelley, J. Kohler, A. Mills, M. So, B. Thrush, J. Uetrecht, A. Trent, P. Wells, T. Young

Guest: B. Sproule

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The Chair welcomed new members to Council and provided a brief overview of the role, responsibilities, and procedures of Council.

**1.0 Approval of Minutes, June 23, 2020**

**MOVED:** P. Grootendorst; **SECONDED:** R. Bendayan; **THAT**, the minutes of the meeting held on June 23, 2020, be approved.

**CARRIED**

**2.0 Report of the Committee on Academic Standing**

Since its last report to Council, this Committee has met four times. The minutes of the last meeting on October 13, 2020, will be presented at the next meeting of Council.

**ITEMS FOR INFORMATION**

**2.1 MEETING OF JULY 7, 2020**

**PharmD Program**

***Results of Make-up and Supplemental Examinations, Third Year***

Make-up and supplemental examinations were held during the week of June 22 to 26, 2020, to allow those students who pass to start their rotations in Advanced Pharmacy Practice Experience (APPE) in Block 3 (*i.e.*, from July 13 to August 14, 2020).

Grades were reviewed and approved for seven students. All students passed their make-up and supplemental examinations and are eligible to continue in Year 4.

***Other Business***

A student in Year 1 submitted a petition asking that the Committee reconsider an earlier decision by the Acting Director of the PharmD Program and the Registrar. After a succession of events and an ensuing discussion, the Committee upheld the decision by the Acting Director of the PharmD Program and the Registrar.

## 2.2 MEETING OF AUGUST 11, 2020

### **PharmD Program**

#### ***Results of Make-up and Supplemental Examinations, First and Second Years***

##### *Year 1*

Twenty-two students were eligible to write 31 make-up and supplemental examinations during the period of July 20 to 31, 2020. Eight students failed supplemental examinations in one or more courses, which must be repeated.

##### *Year 1—Special Student*

One student failed two courses in 2018–2019 and was eligible to write a supplemental examination in each course. The student was granted permission to write those examinations during the designated examination period in July 2020. The student passed the supplemental examination in one course but opted to forfeit the second course and must repeat the course in the winter term of 2021.

##### *Year 2*

Grades were reviewed and approved for eight students. All students passed their make-up and supplemental examinations and are eligible to proceed to Year 3.

##### *Year 2—Special Student*

One student failed a course in 2018–2019 and was eligible to write a supplemental examination. The student was granted permission to take a leave of absence in 2019–2020 and was scheduled to write the supplemental examination during the period for final examinations in April 2020. The student failed the examination and petitioned successfully to write a second supplemental examination. The student wrote the examination during the designated period for such examinations in July 2020, passed and was eligible to proceed to Year 3.

## 3.3 MEETING OF SEPTEMBER 15, 2020

### **PharmD Program**

#### ***Report of the Board of Examiners, Fourth Year***

Two hundred and forty-one students undertook a total of 441 rotations in Advanced Pharmacy Practice Experience (APPE) during Blocks 1–3 (*i.e.*, May 4 to August 14, 2020).

Rotations in Direct patient care were not offered in Blocks 1 and 2 on account of the pandemic. Elective rotations in non-direct patient care were offered in PHM461H1 (Elective Non-Direct Patient Care 1) and PHM462H1 (Elective Non-Direct Patient Care 2). An exception was one student in the combined PharmD–MBA program, who was permitted enrolment in PHM414Y1 (Community Practice Direct Patient Care) in Blocks 1 and 2. That rotation was conducted virtually. Students in the combined program are required to complete their APPE rotations prior to starting classes at the Rotman School of Management in the fall.

Two students failed PHM401H1 (Institutional Direct Patient Care 1) and one student failed PHM451H1 (Elective Direct Patient are 1) in Block 3 (*i.e.*, July 13 to August 14, 2020). All three students are eligible for a supplemental rotation.

### ***Supplemental Assessments, Update***

Four students wrote supplemental examinations in PHM101H1 (Pharmacotherapy 1: Foundations and General Medicine) and passed. Three students were permitted to proceed to Year 2 on a conditional basis pending the outcome of another course; and one student failed a supplemental examination in another course, which must be repeated.

### **PharmD for Pharmacists Program**

#### ***Report of the Board of Examiners***

Grades from the didactic and experiential courses from the summer term of 2020 were reviewed and accepted by the Board of Examiners on September 15, 2020.

#### ***'Make-up' Supplemental Examination, Update***

One student in the fall 2016 cohort had failed PHM655H1 (Contemporary Topics in Addictions and Mental Health) in the summer term of 2019 and the subsequent supplemental examination in February 2020. The students petitioned successfully for an opportunity to write another supplemental examination in August 2020, and the student passed.

The Committee noted that, whereas the assessment was identified as a make-up supplemental examination in the present report from the PharmD for Pharmacists Program, it would be identified as a second supplemental examination were such a situation to arise in the PharmD Program. It was recommended that the latter term be used in the future in the interest of consistency.

### **Other Business**

The Committee briefly considered a draft of a document prepared for the PharmD for Pharmacists program entitled 'Rules for Online Examinations', which will help form the document to be used in the undergraduate PharmD program. This document will be considered further at the next meeting of the Committee.

### **3.0 Part-Time Delivery Option for MScPhm Program**

Beth Sproule presented a report on behalf of the MScPhm Program directly to Council.

Beth Sproule and Lee Dupuis, the Co-Leads of the MScPhm Program, proposed a major modification to the program. Normally, the governance pathway for this type of program modification would be vetted first through the Curriculum and Assessment Committee prior to reaching Faculty Council. Given the time constraints and meeting schedule of Faculty Council, the Chair of Curriculum and Assessment agreed that under these exceptional circumstances, this item can be received and considered directly by Faculty Council so that it may be operationalized this academic year. This proposal was considered and approved by the Graduate Education Committee on September 24, 2020.

### **ITEM FOR APPROVAL**

#### **Part-Time Delivery Option for the Master of Science in Pharmacy (MScPhm) Program**

Currently, the 24-month MScPhm program is offered only on a full-time basis.

The purpose of the MScPhm program is to train our future academic clinical pharmacist leaders. Target applicants are practicing pharmacists who have a blossoming track record of professional leadership. Practicing pharmacists may be reluctant or unable to leave their positions for the 2 years required to complete the MScPhm program as full-time students. It is proposed that the MScPhm now also be offered on a part-time basis to be completed over a maximum of 4 years. The degree level expectations and learning outcomes for

the proposed part-time MScPhm program and the full-time program are identical. The proposed part-time program will allow more pharmacists to consider the MScPhm program.

Further details of this proposal are outlined in the document, 'MScPhm\_24SEP2020\_change-maj-mod-proposal-existing-prog-GEC Approved.pdf'.

**MOVED:** S. Cadarette; **SECONDED:** L. McCarthy; **THAT**, the major modification proposal to add a part-time option to the Master of Science in Pharmacy Program (MScPhm), as described in the document 'MScPhm\_24SEP2020\_change-maj-mod-proposal-existing-prog-GEC Approved.pdf', be approved, effective January 1, 2021.

**CARRIED**

A question was raised regarding the fee structure of the part-time program. Part-time tuition will be equal to 30% of the already approved full-time rate. If students complete the program in four years it was calculated that they would pay approximately 20% more than the students in the full-time program. However, if students take fewer than four years to complete the program and without having paid the equivalent of the full-time program fee then they will be charged the balance of the full-time program fee.

In regards to the research practicum, a question was raised as to whether there was flexibility to extend the research practicum requirement over four years for students enrolled in the part-time program. Although the research practicum is meant to be worth approximately 8 months of effort, the delivery would depend on the nature of the project. Some projects may require students to dedicate full-time hours for a portion or all of the project; for others, the project may be done intermittently over time.

A question was raised as to whether graduates of the earlier MScPhm curriculum, which was scientific and thesis-based before a change in the name of the degree to what is now known as the Master of Science (MSc), would require a retroactive name change of their degree from MScPhm to MSc. Although the curricula and competencies are different between the earlier and current iterations of the MScPhm degree, the name of the degree will remain the same. This was likened to the entry-to-practice PharmD and post-baccalaureate PharmD programs where the curricula and competencies are different but the names of the degrees are the same.

#### **4.0 Other Business**

There was no other business.

The meeting adjourned at 2:52 p.m.