



## Leslie Dan Faculty of Pharmacy and Dalla Lana School of Public Health Partnership

### New Initiative and Innovation Award (NIIA) - Network for Improving Health Systems 2023-24 Competition

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#### APPLICATION INSTRUCTIONS

There is no application form for this award. Please review the program guidelines and objectives before preparing your submission.

Application materials are to be submitted through the online form available [here](https://forms.office.com/Pages/ResponsePage.aspx?id=JsKqeAMvTUuQN7RtVsVSEGqCKiuvu7dDgSmH75PG2KpUMOVHQ1IRWkQ5TTFLRII2S1hBTktYMU5GQy4u) (<https://forms.office.com/Pages/ResponsePage.aspx?id=JsKqeAMvTUuQN7RtVsVSEGqCKiuvu7dDgSmH75PG2KpUMOVHQ1IRWkQ5TTFLRII2S1hBTktYMU5GQy4u>).

Please submit in PDF format as **one** file using the naming convention **Last First NIIA DEC2023**. The PDF file must contain the following items:

1. **An executive summary** (in non-specialist language) describing the proposed project and the anticipated significance/impact on the program objectives (**approximately 200 words**);
2. A **research proposal** (up to **5 pages single space**) of the research plan and objectives that addresses the program criteria:
  - a. A concept that addresses program objectives:
    - i. Study an expanded role of pharmacists in our primary health care system and identify how pharmacists can be part of a bigger health system that is organized around the patient;
    - ii. Fund research that catalyzes changes to the primary health care system;
    - iii. Strengthen interdisciplinary collaboration and capacity building between Leslie Dan Faculty of Pharmacy and Dalla Lana School of Public Health;
    - iv. Stimulate opportunities for additional funding from external sources that can build on the research proposed; and
    - v. Build capacity in health services and policy research focused on improving the health care system.
  - b. The rationale for the proposed study and the potential impact of the expected results;

- c. Propose high-quality methodology well suited to answer the proposed research question(s);
  - d. Meaningful involvement of highly qualified personnel (e.g. undergraduate, graduate, and postdoctoral trainees, research associates, etc.);
  - e. Due consideration of equity, diversity, and inclusion in the development of the project team and the project (where applicable);
  - f. **Team:** Rationale for the team (including team members from DLSPH and/or LDFP) and the inclusion of internal and/or external partners (including co-applicants, collaborators, and/or other institutions within government or the private sector).
  - g. Potential tangible outcomes, including the potential to attract major research investment to the University.
3. Identify key project **goals/milestones** and dates in tabular format (**up to 2 pages**). Goals should be reasonable and achievable within the term of the award;
  4. A tabular (18 months) **budget and detailed budget justification (up to 2 pages)**. Include a statement confirming that there is no overlap with existing funding/funding applied elsewhere. Please remember to include \$2,500 that will be assigned for central administration through the Centre for Practice Excellence at LDFP  
Please refer to program guidelines for eligible expenses;
  5. A CV for the applicant and co-applicants involved in the project, in the format of the Canadian Common CV – CIHR Academic. Teaching stream faculty may use other versions of CV's, however, we emphasize that we do recommend that it follows a similar format to the Canadian Common CV to ensure consistency for reviewers; and
  6. Up to **3 additional pages** will be allocated for all of the following components:
    - a. References;
    - b. Letter(s) of support (OPTIONAL); and
    - c. Appendices (e.g., figures, tables, surveys, data collection tools, focus group questions).

### Presentation Standards

The following presentation standards apply to the full application and must be followed to ensure readability and fairness.

- Use a 12 point, Times New Roman font in black type.

- Do not use condensed fonts. Smaller text in tables, charts, figures, and graphs is acceptable, as long as it is legible when the page is viewed at 100%.
- Use a minimum of single line spacing. Do not use narrow line spacing.
- Use normal/standard character spacing. Do not use condensed character spacing.
- Insert a margin of 2 cm (3/4 inch) – minimum – around all pages.
- Observe page limitations. Additional pages may NOT be added unless specified.

We reserve the right to withdraw your application if it does not meet these requirements.

## Questions

If you have any questions about the program please contact your respective Office of Research:

- LDFP led applications: Mike Folinis ([m.folinas@utoronto.ca](mailto:m.folinas@utoronto.ca))
- DLSPH led applications: Office of Research at DLSPH [research.dlsph@utoronto.ca](mailto:research.dlsph@utoronto.ca)

For your reference, a PDF of the Microsoft Forms online application is listed below to outline the information requested when submitting your application.

# New Initiative and Innovation Award (NIIA): Network for Improving Health Systems

2022-23 Competition

Please fill out the project details below and submit your application materials in PDF format as **one** file using the naming convention Last\_First\_NIIA\_JUN2023.



Hi, Mike. When you submit this form, the owner will see your name and email address.

\* Required

1. Lead Principal Investigator (Last Name, First Name) \*

2. U of T Faculty and/or Department \*

3. Primary Institute Affiliation \*

- University of Toronto
- Hospital for Sick Children
- University Health Network
- Sunnybrook Research Institute
- Unity Health
- Sinai Health
- Other

4. Email \*

Enter your answer

5. Phone number

Enter your answer

6. Co-PI Name (Last Name, First Name) \*

Enter your answer


7. U of T Faculty and/or Department \*


Enter your answer


8. Primary Institute Affiliation \*

- University of Toronto
- Hospital for Sick Children
- University Health Network
- Sunnybrook Research Institute
- Unity Health
- Sinai Health
- Other


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9. Email \* 


Enter your answer 

10. Co-Investigator(s) - Please include all Co-I's including name, primary institute affiliation, Unit (Faculty or Department) and email \* 


Enter your answer

11. Collaborator(s) - Please include all Co-I's including name, Unit (Faculty or Department) and email 

Enter your answer

12. Project Title \* 

Enter your answer


13. Does the proposed work involve (Check all the apply): \* 

Human Subjects

Data or Data sharing agreements

Other permits or agreement considerations

Other

14. Please upload your application as **one PDF file** using the naming convention **Last\_First\_NIIA\_JUN2023**. (Non-anonymous question) \* 

↑ Upload file

File number limit: 1 Single file size limit: 10MB Allowed file types: Word, Excel, PPT, PDF, Image, Video, Audio

Submit

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