



## LDFP Clinical, Social and Administrative Pharmaceutical (CSAP) Sciences Research Award

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Overview	
Funding Envelope	\$20,000 annual program investment
Grant Value	Up to \$10,000 per proposal – two competitions each fiscal year
Grant Duration	1 year
Application Deadlines	April 30 <sup>th</sup> and November 30 <sup>th</sup> each year
Application Procedure	Proposals are to be submitted to <a href="mailto:sam.dalfonso@utoronto.ca">sam.dalfonso@utoronto.ca</a>
How to Apply	See application instructions

### Purpose:

The purpose of the Clinical, Social and Administrative Pharmaceutical (CSAP) Sciences Research Award competition is to support research excellence where funding is not currently held, e.g., pilot project, expand currently funded research, explore new areas of research. The objective of the program is to increase CSAP **research impact** by supporting **research excellence** that leads to publications and externally funded research proposals. Capacity building is encouraged, yet not required.

### Eligibility:

The University of Toronto recognizes that diversity is essential to the creation of a vibrant intellectual community that allows our researchers to maximize their creativity and their contributions. All full-time LDFP faculty members (tenured or tenure-stream) and LDFP Clinician Scientists (seconded) are eligible to apply. Status only and adjunct professors are not eligible to apply for this award.

### Value of the Award:

The value of the award is up to \$10,000. It is expected that at least two applications will be funded through the program yearly. However, the number of funded applications may increase based on the final requested amounts. The term for use of funds is 1 year from the date of award setup, with possibility for extension under exceptional circumstances (notification must be made at minimum 60 days before the end of the grant date to the Research Office).

### **Eligible Expenses:**

The program will provide support for the direct costs of research including, but not limited to:

- Salaries (e.g., research staff, post-doctoral fellows, student stipends),
- Materials, supplies, software and services for data collection or analysis,
- Travel for research (e.g., fieldwork, collaborations, training), up to a maximum of 10% of the grant.

### **Ineligible Expenses:**

Ineligible expenses include, but are not limited to:

- General office and computer equipment (i.e., not used for data collection or analysis).
- Knowledge translation activities (e.g., publication costs, poster printing, travel costs to present findings).

### **Competition Deadline:**

The CSAP Research Award competition will be semi-annual. The application deadlines are **November 30** and **April 30** each year. If the date falls on a weekend or statutory holiday, the deadline will move to the next business day.

### **Application:**

Applicants will prepare their submission within a limit of 3 single-spaced pages addressing application content listed below. Budget, budget justification, references, timeline and appendices (e.g., tables, surveys, data collection tools, focus group questions) of up to 8 additional pages are acceptable.

### **Application Content:**

Applications should describe the research proposal in language suitable for a non-specialist audience, i.e., review committee of scientists within CSAP field that may not have expertise in the specific area of research. Competitive applications will address the following:

- Background providing context for the research
- Rationale for the proposed study
- Research methods, including ethical considerations
- Timeline/Milestones with achievable goals within the maximum 1-year award duration
- Clear next steps based on research results
- Capacity building considerations

### **Review Committee:**

A committee from within the Leslie Dan Faculty of Pharmacy will be established to review all applications. Proposals may be sent out for external peer review if deemed necessary by the committee. Applications written in a highly specialized or technical prose may receive a lower ranking. It is expected that a decision will be rendered within 60 days of the application deadline.

## Evaluation Criteria:

Applications will be assessed with the following criteria and weights:

- 1. Research Excellence, 45%**
  - Merits of the proposal – significance, research methods.
- 2. Need, 20%**
  - Rationale for the request and reasons for not using other research funding or funding opportunities. (This award is not to be considered as bridge funding.)
- 3. Research Impact, 25%**
  - Anticipated deliverables, e.g., presentations, publications, new proposals submitted for external funding.
- 4. Capacity Building, 10%**
  - Capacity building is an important aspect of what we do at the Leslie Dan Faculty of Pharmacy, University of Toronto. The concept of capacity building is broad and includes active involvement of trainees in research and/or dissemination of findings through seminars, course content, or other learnings. Forward thinking about how the award will promote some aspect of capacity building is thus a component of the evaluation criteria.

The onus is on the applicant to address each criterion in the application.

## Scoring Scale (each criteria will be scored using the below scale):

Outstanding (4.5-4.9)	Needs Revision (2.5-2.9)
Excellent (4.0-4.4)	Needs major revision (2.0-2.4)
Very Good (3.5-3.9)	Seriously flawed (1.0-1.9)
Solid (3.0-3.4)	Not acceptable (0.0-0.9)