
Job Description

Casual Pharmacist

City: Mississauga, ON
Location: Central Fill Pharmacy
Supervisor: Pharmacy Manager
Date: October 7th, 2021

Job Summary

Under broad supervision the casual pharmacist is primarily responsible to fill and verify drug and prescription orders. The casual pharmacist is responsible to ensure compliance with provincial and federal legislation, standards of practice, code of ethics and regulatory practice directives and policies. They must be knowledgeable with pharmacy operations and have the ability to assist the pharmacy manager with supervision and pharmacy technicians/assistants with daily production operations.

REPORTS TO:
Pharmacy Manager

SUPERVISES:
The casual pharmacist supervises the daily activities of pharmacy technicians/assistants as delegated by the pharmacist manager.

Section A – Specific Responsibilities

Specific Responsibilities generally include but are not limited to the following:

1. In collaboration with the pharmacy manager, the pharmacist ensures the operation of the Pharmacy is in compliance with applicable provincial and federal regulation, standards of practice, code of ethics and regulatory practice directives and policies.
2. Verifies drug and prescription orders in compliance packaging using computer screens/barcodes and visual means.
3. Assists the pharmacy manager with daily operations of the Pharmacy.
4. Participates with the maintenance of a continuous quality assurance program.
5. Responsible for production quality. Documents all information required, i.e., production and verification records for quality control purposes.

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6. Assists the pharmacy staff, as needed, to assure productivity and operational efficiencies are achieved.
7. Participates in processing drug and prescription orders using automated technology and manual assembly when necessary.
8. Assists pharmacy personnel and actively participates in drug order inquiries regarding stock and tracking issues.
9. Assists the pharmacy staff and participates in sorting drug and prescription orders to ensure delivery to proper locations and assists with receiving products from the wholesaler.
10. Conducts inventory counts.
11. Assists with the orientation and training of new pharmacy personnel.
12. Maintains effective communication and working relationship with clients at all levels of the organization and business contacts.
13. Performs other duties and special projects as requested.

Section B – General Responsibilities

General Responsibilities generally include but are not limited to the following:

1. Demonstrates sound judgment in accordance with the professional standards and guidelines issued by the Ontario College of Pharmacists (OCP) and other relevant professional guidelines and standards.
2. Competently performs the duties of a registered pharmacist as required.
3. Participates in quality, self-review activities to improve personal performance.
4. Adheres to quality, operational and productivity standards.
5. Demonstrates and promotes compliance with all program specific performance metrics.

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Section C – Requirements

Essential:

1. A minimum undergraduate degree in Pharmacy with 2 years of experience in a pharmacy setting.
2. In compliance with all applicable laws pertaining to the practice of pharmacy and is licensed with the Ontario College of Pharmacists.
3. Excellent leadership skills.
4. The ability to plan, co-ordinate, direct and evaluate operational activities in a complex and busy environment.
5. Consistently acts in a professional manner and serves as a role model for staff.
6. Excellent organizational skills with ability to set priorities and creatively solve problems.
7. Excellent interpersonal, written and verbal communication skills.
8. Demonstrated success in working effectively and collaboratively within a team environment.
9. Ability to function in a fast-paced, continually changing and results-oriented environment.
10. Ability to identify and resolve problems.
11. Exceptional attention to detail and organization skills.

Preferred:

1. Experience in a centralized prescription processing environment.
2. Familiarity with compliance packaging automation benefits, limitations and interdependencies.

If interested, please e-mail your resume to Rania Gerges (Pharmacy Manager) at rania.gerges@mckesson.ca