Minutes of Meeting  
Joint Health and Safety Committee  
Leslie Dan Faculty of Pharmacy (LDFP)  
Tuesday, March 28, 2017 @ 10:00 PM, Room PB 1210  

For Approval at Next JHSC Meeting

Present: Carolyn Cummins (M, Co-Chair); Zarko Zlicic (W, Co-Chair), Chesarahmia Dojo Soeandy (W), David Dubins (M), Jeff Henderson (M), Monika Mis (W), Jack Uetrecht (M), Jessy Balendra (W), Donald Wong (W), Nina Marelli (W), Mark Austin (USW representative).

Regrets: Stephane Angers (E), Heather Boon (E), Jack Uetrecht (M), Paul Grootendorst (M), Ricky Tsai (W), Ayoob Ghalami (E), Ruth Carew (W)

Guests: Reina Bendayan, Ping Lee

Chairperson for this meeting: Zarko Zlicic (M, Co-Chair)

W=Worker M=Management E=Ex officio

1. Approval of the minutes of December 6th, 2016.

Motion to approve Minutes: Zarko Zlicic  
Seconded: Jessy Balendra  
All in favour. Therefore, motion carried.

2. Posting of inspection reports to USW website.

- Minutes are already posted on our Faculty website and are publicly available.
- Zarko has familiarized himself with the process to post notes to the USW site (this site is not public).
- Lab inspection notes are not public

3. Replacement of the distilled water taps

- Distilled water taps (white taps located in the sink next to regular water) replaced with chrome taps
• due to retrofitting, there is a gap between the hole and new pipe for the new chrome taps which is sealed with silicone
• PIs should re-inforce to the lab workers that these taps should not be moved (like one would turn a regular tap) so that the silicone is not disrupted
• Nina has already placed the service order and we are awaiting the trades to come and re-inspect and make it firm.
• de-ionized (AKA Milipore, reverse osmosis, MiliQ) water also serviced. This is done separately from the distilled water taps.

4. Discuss access to database (EHS)
• Would be useful to have Sam have access to the training records as a second check from our end.

5. Freezer sensors
• Update from D. Dubins. Has made a relatively inexpensive (<30$) freezer sensor. It calls on two independent servers to try a fail-safe. Has wi-fi built in and will beep if disconnected from WiFi. Upon triggering, it can be programmed to call or to text a given phone number and will provide a private link to the current temperature of the freezer.
• Also developed a flood sensor – this is something that could be programmed to directly call 8-3000. A digital voice reports the problem and the location of the issue.
• 10 have been ordered and we will start implementing

6. Linoleum mats
• Zarko has priced out the cost of C. Thomas (EHS) said that it is OK.
• Nina and Titi suggest looking into other alternatives as they are concerned of a trip hazard.
• Discussion about how to minimize the impact of Liq N2 on the floor by thinking of how workers retrieve items from the tank. ie. for some the major spillage of N2 is while removing a rack. For others, the rack must be put on the floor to retrieve items.

**Action item:** Zarko can install linoleum in Bendayan and Angers labs as a trial, will send an email to PIs re: concerns on the floor.

7. First aiders- Update
• The first aid kits are located by the Millipore water filter in the back hallway.
• Donald updated the list last summer but should be checked again as some people have left.
• Mark mentioned that there should be quarterly checks to ensure that the first-aid kits are always full. Currently, the first aid kit is re-filled on an as-need basis.

**Action item:** Donald to update the list. Zarko will put checking the stock of the first aid kits on his list to do.
8. Cold room organization

- In Sept 2016 there was a cold room failure on 10th floor - after PIs were notified it was determined that 60-70% of items were unclaimed.
- Suggestion to designate specific section of a shelf for each PI.

**Action item – Investigate designating cold room space to specific PIs for each cold room.**
Zarko – will talk to the PIs and organize the room. Place an emergency contact notice on the door.

9. Ventilation issues
Dr. Hampson noted that there are open spaces that are open between the labs that can cross-contaminate air between labs. ie. His lab was able to smell burnt tissue from an adjacent lab. Both labs were L2, which raises the questions of whether these open spaces pose a health and safety risk.
Suggest to postpone discussion of this until we hear back from EH&S and hear their opinion.

10. Flood concerns
Dr. Bendayan remains concerned about the potential for flooding in her laboratory. The research program has been profoundly delayed due to the flood. Most recently, there was an example of a leak from Dr. Ping Lee’s lab – Mar 1, 2017. There was an accident with a dissolution apparatus, the student mopped it up right away. However, the water was able to get past there is a gap between the countertop and the splash guard. Countertop is made out of particleboard so once it is wet, it will expand and eventually dry and contract. This causes cracking of the sealant in the gap.

An experienced person should go into each lab and the inspection should happen in a systematic way and have all potential areas of leaks get sealed.

**Include this as an agenda item to discuss with Titi and Stephane.**

11. Role of USW Multisite representation
Each bldg. is a workplace – new structure of HSC across campus. Want to ensure that all committees are functioning well. There are new Terms of Reference coming out.

Adjourned at 11:10 am.