Minutes of Meeting
Joint Health and Safety Committee
Leslie Dan Faculty of Pharmacy (LDFP)
Tuesday, June 27 2017 @ 1:00 PM, Room PB 1210

For Approval at Next JHSC Meeting

Present: Carolyn Cummins (M, Co-Chair); Zarko Zlicic (W, Co-Chair), Monika Mis (W), Jack Uetrecht (M), Jessy Balendra (W), Donald Wong (W), Sam D’Alfonso (W)

Regrets: Stephane Angers (E), Heather Boon (E), Jack Uetrecht (M), Ayoob Ghalami (E), Chesarahmia Dojo Soeandy (W), David Dubins (M), Jeff Henderson (M), Nina Marelli (W)

Absent: Ruth Carew (W), Paul Grootendorst (M), Ricky Tsai (W),

Chairperson for this meeting: Zarko Zlicic (M, Co-Chair)

W=Worker M=Management E=Ex officio

1. Approval of the minutes of March 28th 2017.
   No corrections noted and minutes approved.

2. Posting of inspection reports to USW website.
   - Minutes are posted on Faculty website and publicly available. Zarko will send these to Donald for faculty website.
   - Zarko has agreed to arrange inspection groups for this year

3. Replacement of the distilled water taps
   - It is thought that the work is completed. Confirmation from Nina and/or Titi is required.

4. Discuss access to database (EHS)
   - Requested that Sam have access to the training records as a second check from our end.
   - Geoff stated that this is not possible due to software constraints. Instead, Sam can obtain a list of trained people from EHS.

5. Freezer sensors
   - Update from D. Dubins. Has made a relatively inexpensive (<20$) freezer sensor. It calls on two independent servers to try a fail-safe. Has wi-fi built in and will beep if
disconnected from WiFi. Upon triggering, it can be programmed to call or to text a given phone number and will provide a private link to the current temperature of the freezer.

- Also developed a flood sensor – this is something that could be programmed to directly call 8-3000. A digital voice reports the problem and the location of the issue.
- 10 have been ordered and we will start implementing.

6. Linoleum mats
   - Zarko has priced out the cost of C. Thomas (EHS) said that it is OK.
   - This item has been currently put on hold due to a concern for a trip hazard. Titi is currently investigating alternatives.

7. First aiders
   - Donald has found that there are currently only two people on the first aider list who are present and have up-to-date training.
   - Titi and Nina will put out a request for volunteers to get trained.
   - Questions have arisen in regards to the contents of the first aid kits. UofT as an institution can not provide aspirin in the first aid kits. However, an individual is free to give this to anyone in need, upon his or her request.
   - In terms of a more specialized first aid kit with epi-pen, defibrillator or naloxone, it has been suggested that this is kept at the front desk.
   - Geoff mentioned there is an AED (automatic external defibrillator) program with H&S that requires very little experience to use. Geoff will follow-up on status.

8. Cold room organization
   - In Sept 2016 there was a cold room failure on 10th floor- after PIs were notified it was determined that 60-70% of items were unclaimed.

   **Action item – Investigate designating cold room space to specific PIs for each cold room.**
   Zarko – will talk to the PIs and organize the room. Zarko is to give PIs a deadline to organize their items and any remaining, unclaimed items on that date will be disposed.
   Place an emergency contact notice on the door.

9. Ventilation issues
   - Dr. Hampson noted that there are open spaces that are open between the labs that can cross-contaminate air between labs.
   - EHS came to inspect the labs and the gap in the ceiling that connects the two adjacent labs. EHS did not deem this a problem.
   - Any PIs wishing to have this blocked can request a service order to do so.
   - Any issues similar to this (ie. burnt smells or exhaust) can be directed to 8-3000. They should be trained and have the information available to direct you to the proper resources.
10. Flood concerns
Dr. Bendayan remains concerned about the potential for flooding in her laboratory. Most recently, there was an example of a leak from Dr. Ping Lee’s lab – Mar 1, 2017. There was an accident with a dissolution apparatus, the student moped it up right away. However, the water was able to get past there is a gap between the countertop and the splash guard. Countertop is made out of particleboard so once it is wet, it will expand and eventually dry and contract. This causes cracking of the sealant in the gap.

An experienced person should go into each lab and the inspection should happen in a systematic way and have all potential areas of leaks get sealed.

Include this as an agenda item to discuss with Titi and Stephane.

11. Role of USW Multisite representation
Each bldg. is a workplace – new structure of HSC across campus. Want to ensure that all committees are functioning well. There are new Terms of Reference coming out.

12. Falling light fixtures
- Work order sent out to fix falling light fixture.
- Trades person who came to fill the order said he would place on order to replace the fallen light fixtures for aesthetic reasons.
- Several light fixtures need to be inspected for a risk of falling. Two fixtures have now fallen in areas overhead of workspaces.
- This will be addressed in a follow-up work order.

13. WHMIS relabeling
- WHMIS labels on hazardous chemicals are to be replaced by December 2018 to be compliant with new legislation.
- It has been proposed that the entire label cannot be replaced. A compromise is to put a sticker of the new red diamond symbol to cover the old symbol.
- Need more information (ie. whether this compromise will meet compliance or whether this is insufficient) prior to proceeding

14. Restrict access to new workers
- Sam has noted that about 50% of new workers do not complete their online WHMIs and safety training within the first week.
- He suggested that we make this training mandatory prior to giving them their keys. The committee voted and agreed.

Adjourned at 2pm.