Minutes of Meeting
Joint Health and Safety Committee
Leslie Dan Faculty of Pharmacy (LDFP)
Wednesday, 28 January 2015 @ 11:00 am, Room 1200

For Approval at Next JHSC Meeting

Present: Jessy Balendra (W), Carolyn Cummins (M), Sam D’Alfonso (W), David Dubins (M), Ayoob Ghalami (E), Paul Grootendorst (M), Jeffrey Henderson (M), Maya Latif (W), Titi Oridota (M), Ray Reilly (E), Geoff Shirtliff-Hinds (M), Jack Uetrecht (M), Donald Wong (W), Zarko Zlicic (W)

Absent: Chesa Dojo Soeandy (W)

Regrets: Heather Boon (E)

Chairperson for this meeting Zarko Zlicic (W)

W= Worker  M= Management  E= Ex officio

APPROVAL OF MINUTES

- The minutes of 7 October 2014 were approved by the Committee

1. Business arising from Minutes of 7 October 2014

- New Biosafety Level II Requirements
  o Micheline’s lab has been upgraded
  o Changes have just been cosmetic so far
  o The guiding standard is that the labs should be completely impervious to contamination by organisms
  o The Institutional Biosafety Committee (UofT) are proposing to focus the requirements on actual pathogens (human tissue and cell lines).
  o The most pressing issue is the high cost in dollars and research time incurred by labs that need to close down for the required upgrades.

Action Item: Ayoob will contact Ray, Zarko, and Sam to keep the Faculty updated on the progress of standards development.

Action Item: Ayoob will send Zarko links on Canadian Biosafety Standards

- Bikes, Storage Space
  o Titi and Zarko went over the building and there is no extra space to designate for bike storage.

- GFI Plugs
  o New GFI plugs installation will require a Work Order

Action Item: Zarko and Titi will discuss putting an order in with Tony Marziliano
- Temperature guard systems for Freezers
  o Millipore Tech says there’s a new Fischer system that can monitor more equipment.

Action Item: Zarko will meet with Millipore Tech and go through building to see if the Fischer system fits with Pharmacy building needs.

2. USW Union requirements

- USW is saying the Faculty building must be inspected once a month
- USW does not have authority over the facility but they are quoting Ministry of Labour Law

3. Signage – First Aid, Cold Room, Bac-up Freezer, misc. common areas

Action Item: Zarko will forward a list of needed signage to Titi

Action Item: Zarko needs faculty assistance with protocols for Cold Rooms and will do a walk-through with Carolyn, Jeff, and Jack to inspect signage requirements.

4. Perfume and strong scent policy

- The University has a Perfume and Strong Scent Policy and any problems that arise around this issue can be referred to Titi for appropriate handling.

5. Other Business

Action Item: Zarko will request copies of the new EHS Bucket List from Geoff.

Action Item: Titi will talk to Heather about a faculty replacement on the JHSC for Peter O’Brien

Action Item: Lilita Delgado has now retired from the Faculty and will be replaced on the JHSC by her successor in Finance.

Next Meeting: TBA